



**The John Berne School**  
Hope Always

## **Procedures for suspension**

Where a disciplinary issue arises which may result in suspension the school will investigate the circumstances surrounding the issue. The Stage Coordinator may direct the student not to attend school while the investigation takes place. An investigation will include the student being provided with information about the nature of the allegations and being given an opportunity to respond.

If after receiving the results of the investigation and hearing representations from the student, the Stage Coordinator forms the view that the student should be suspended, the Stage Coordinator will make a recommendation to that effect to the Principal and advise the student and parents/carer that this recommendation has been made.

The parents/carer or student may appeal against that recommendation in writing to the Principal setting out the reasons why the Principal should not act on the recommendation. Any appeal must be provided to the Principal no later than 2 days after the parents/carer have been advised of the recommendation.

If no appeal is made within the time specified, the Principal will decide whether to accept the recommendation and advise the student and parents/carer of the decision.

If the student or parents/carer have lodged an appeal, the Principal will consider the recommendations and the reasons provided by the student or parents/carer for not following the recommendation and will decide whether to accept the recommendation of the Stage Coordinator. The Principal will then advise the student and parents/carer of the decision.

The decision made by the Principal will be final.



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## **Procedure for expulsions**

Where a disciplinary issue arises which may result in expulsion the school will investigate the circumstances surrounding the issue. The Stage Coordinator and/or the Principal has the discretion to be involved in the investigation and may direct the student not to attend school while the investigation takes place. An investigation will include the student being provided with information about the nature of the allegations and being given an opportunity to respond.

If after receiving the results of the investigation and hearing representations from the student, the Stage Coordinator the view that the student should be expelled, the Principal will make a recommendation to that effect to the Regional Director and advise the student and parents/carer that this recommendation has been made.

The parents/carer or student may appeal against that recommendation to the Regional Director ([john.robinson@marists.org.au](mailto:john.robinson@marists.org.au)), setting out the reasons why the Regional Director should not act on the recommendation. Any appeal must be provided to the Regional Director no later than 7 days after the parents/carer have been advised of the recommendation.

If no appeal is made within the time specified, the Regional Director will decide whether to accept the recommendation and advise the student and parents/carer of the decision.

If the student or parents/carer have lodged an appeal, the Regional Director will consider the recommendations and the reasons provided by the student or parents/carer for not

following the recommendation and will decide whether to accept the recommendation of the Principal. The Principal will then advise the student and parents/carer of the decision.

The decision made by the Regional Director will be final.